

Ponchatoula Country Market  
10 E. Pine Street (P.O. Box 995)  
Ponchatoula, LA 70454  
985-386-9580

**2024 Strawberry Arts & Crafts Show  
at the Ponchatoula Country Market  
Set-up Thursday, April 11, 2024 from 10am - Sunset  
April 12, 13 & 14, 2024 9am till 6pm**

**Fees: \$525.00 per 10x10 Food Booths  
\$375.00 for all other 10x10 Booths  
\$35.00 Electric per Booth (One plug per 10x10 space)  
(Note: Booths with electricity are limited.)**

Mail application to: Ponchatoula Country Market  
P.O. Box 995, Ponchatoula, LA 70454  
Email application to: ponchatoulacountrymarket@gmail.com

**-----RULES AND REGULATIONS-----**

**The City of Ponchatoula requires all food vendors, retail merchandise vendors, and out of state crafters to obtain a City Permit. For Permits, contact Ramona @ 985-386-6484.**  
**City Hall is located at 125 E. Hickory Street, Ponchatoula, LA 70454**  
**CITY PERMITS MUST BE APPLIED FOR BY MARCH 17, 2024**

**If you are found to be selling “retail” items that have not been declared and you have not gotten a permit to do so, then you will be asked to leave the event immediately.**

**The words “Ponchatoula Strawberry Festival” or “Strawberry Festival” are COPYRIGHTED and should not be on any items being sold at this Show.**

**All booths are outdoors. Be prepared for any type of weather conditions.**

**FEES ARE NON-REFUNDABLE FOR ANY REASON**

**Vendors may not park their vehicles on Country Market property during the festival for any reason, except for set-up on Thursday. Make plans to park legally elsewhere at your own expense. The closest lot is behind the Feed Store.**

**Set-up will take place from 10am to sunset on Thursday. Follow signs upon arrival. Enter on Hickory Street – Exit on Pine Street. Do not show up prior to 10am.**  
**Your booth(s) must be set up and ready for sales BY 8:00 AM on Friday 4/12/24.**

**Set-up in your ASSIGNED BOOTH SPACE ONLY. Violators will forfeit their right to attend this event.**

Food Vendors may not dump any food or cooking liquids or solids on PCM property. All food trash must be bagged and placed where directed for the end of the event.

Generators will be considered on a case-by-case basis, depending on booth location.

Show set-up has been dramatically changed for 2024, there are no guarantees that you will be in the same booth/area as before.

Booths cannot be sublet to another Vendor.

**\*\*A letter "In Good Standing" from both the LA Dept. of Revenue and the Tangipahoa Sales Tax Office must be submitted with your Application.\*\***

Applications will not be considered without these letters.

- State - [Viola.Guidry@la.gov](mailto:Viola.Guidry@la.gov) 225-219-5474
- Parish – Debbie Brister 985-748-2405

**State & Parish sales taxes for this Show must be submitted with the tax forms provided at check-in. Payments cannot be made online for this event. It is the Vendors' responsibility to mail in or deliver taxes to respective agencies. The Ponchatoula Country Market will NOT be collecting taxes, nor delivering them for you. If taxes are not paid, you will not be allowed to attend future Shows at the Country Market.**

PCM has the right to deny the application of any Vendor for any reason. To maintain variety, only a limited number of Vendors selling any one item will be accepted. For further information contact the Ponchatoula Country Market (on Thursdays or Saturdays) at 985-386-9580 and speak to Marilyn Meyn.

### **IMPORTANT NOTES**

**NO SECURITY IS PROVIDED      ALL BOOTHS ARE OUTDOORS**  
**FEES ARE NON-REFUNDABLE FOR ANY REASON**

**Applications must be accompanied by letters  
from State & Parish Tax Offices.**

By signing this Application form and/or making payment to rent space at this Show, you acknowledge/agree to the Rules and Regulations presented on these two pages. You understand that you will be held accountable for violations to these items.

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Set up Thursday, April 11, 2024 from 10am - sunset  
April 12, 13 & 14, 2024  
Friday, Saturday & Sunday - 9 am till 6 pm

**BOOTH RENTAL FEES ARE NON-REFUNDABLE FOR ANY REASON  
NO Security Provided**

Application – Please fill out legibly and sign before submitting.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail \_\_\_\_\_

Items to be sold \_\_\_\_\_

\_\_\_\_\_

Mail to: Ponchatoula Country Market, P.O. Box 995, Ponchatoula, LA 70454  
Email to: [ponchatoulacountrymarket@gmail.com](mailto:ponchatoulacountrymarket@gmail.com)  
Call to pay: 985-386-9580

Fee enclosed \_\_\_\_\_ \$375.00 per 10x10 Art/Craft Booth. Electricity \$35.00 per booth. (Ask if available.)  
\$525.00 per 10x10 Food Booth.

**Release and Acknowledgement: I hereby make application to exhibit in the Strawberry Arts & Crafts Show at the Ponchatoula Country Market on April 12, 13 & 14, 2024. I hereby forever hold harmless the Ponchatoula Country Market from any liability arising from accident, injury, theft, or acts of vandalism during this Arts & Crafts Show and from product liability due to the sale of merchandise during the show. I acknowledge the booth rental is non-refundable. I also acknowledge/agree to the attached pages of PCM rules and regulations for this event.**

Signature \_\_\_\_\_ Booth # \_\_\_\_\_

Make checks/money orders payable to Ponchatoula Country Market.  
Payment accepted in cash, check, money order, debit, or credit card. **(There is a 3% fee to use a debit/credit card.) After March 10<sup>th</sup> payments accepted in cash or credit card ONLY.** Applications with credit card payment can be mailed or taken over the phone.

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Name on Card \_\_\_\_\_ 3 digit security code \_\_\_\_\_ Zip \_\_\_\_\_